

TIMBER LANE UTILITY DISTRICT
Minutes of Meeting of Board of Directors
March 13, 2025

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 1904 Naplechase Crest Drive, Spring, Harris County, Texas in the District, on March 13, 2025 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President
Robert B. Schenck, Vice President
James F. Messer, Secretary
A.F. “Bud” Gessel, Assistant Secretary
Eric Langstaff, Director

and the following was absent:

None

Also present were Kayla Ray, Mark Ivy, Rae Delk, Monica Pena, Mark Cervantes, Perry Miller, Lt. Juan Flores, Sergeant Juvencio Ramos, Captain Vicente Medina, Sergeant Lindley, Sergeant Brian Norton, Paulette Scott, Sarah Sanchez, J.D. Williams, Magdy Kozman, Jennifer B. Seipel, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. Director Langstaff led the recital of the Pledge of Allegiance.
2. Under public comment, Sarah Sanchez approached the Board on behalf of the Timber Lane Tiger Sharks swim team. Ms. Sanchez asked whether the District would consider sponsoring the swim team’s t-shirts, as it has done in the past. Upon motion duly made, seconded, and unanimously carried, the Board approved the sponsorship and required that the Water Smart logo be imprinted on the t-shirts. Ms. Sanchez thanked the Board for their continued support of the swim team program.
3. The Board then considered the minutes of the meetings held on February 13, 2025. Upon motion duly made and seconded, the Board unanimously approved the minutes of the meeting as presented.
4. Sergeant Juvencio Ramos presented a law enforcement report, copy attached. The following crime statistics were reported: zero burglaries of a habitation, five vehicle thefts, two assaults, 25 calls for family disturbances, 34 alarms, three reported runaways, six burglaries of a motor vehicle, ten other thefts, one sexual assault, five juvenile disturbances, 46 suspicious vehicles, one phone harassment, four thefts of a habitation, two robberies, eleven criminal mischief calls, 42 other disturbances, 26 suspicious persons, and 999 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.

5. Monica Pena presented a tax assessor-collector's report, a copy of which is attached. The District's 2024 taxes are 94.85% collected as of the date of the report. Two wire transfers and 36 checks were presented for the Board's review and approval. Upon unanimous vote, the Board approved the tax assessor-collector's report as presented.

6. The Board considered an engineer's report, copy attached. Mark Cervantes reported on the status of several District engineering matters. Bidding for the wastewater treatment plant expansion has been delayed until March 14, 2025 to address contractor concerns and questions. With regard to the District's wastewater discharge permit, the engineer confirmed that the District is awaiting comments on the District's application from TCEQ. As for the Schultz Gulley pedestrian bridge, the engineer reported that the revised plans have been submitted to Harris County Flood Control District and Harris County for approval.

Mr. Cervantes then discussed ongoing construction projects in the District. The engineer presented and recommended approval of Pay Application No. 9 and Final in the amount of \$54,070.90 to Compact TX for their work in connection with the Breckenridge West hike and bike trail.

Mr. Cervantes confirmed that the rehabilitation of water well no. 3 is underway.

The engineer also discussed a variety of other matters, including the bidding and commencement of the Treaschwig Road expansion project. Mr. Cervantes also presented a request for annexation for Expedia Towing. Magdy Kozman provided information on behalf of the developer, and the Board asked several questions regarding the project. After some discussion, the Board indicated that it would be willing to entertain the annexation request following the results of a feasibility study, which would be funded by the developer. Mr. Cervantes stated that he would work with the developer to commence that process.

Upon unanimous vote, the Board approved the engineer's report and action items thereon as presented.

7. Kayla Ray presented a bookkeeper's report, a copy of which is attached. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the checks listed thereon.

8. Mark Ivy presented the operator's report, a copy of which is attached. The District served 7,535 active connections. The District's total current billing was \$416,039.17, while total collections were \$450,943.05 for the prior period. The District had 90.76% water accountability. There was one excursion for e. coli in the month of January and two excursions for e. coli in the month of February.

Mark Ivy reported on repairs and maintenance performed during the prior month.

Upon unanimous vote, the Board approved the operator's report as presented.

9. The attorney noted that the District was required to review the FTC identity theft red flag program on an annual basis. The attorney recommended that no changes be made to

the program. Accordingly, upon motion duly made, seconded and unanimously carried, the Board voted unanimously to adopt the attached Resolution Affirming Identity Theft Prevention Program.

10. Perry Miller presented the report from Champions Hydro-Lawn. He noted that the District's facilities are in good shape.

11. The attorney discussed two reports presented by Arbitrage Compliance Services. The fifth-year report for the Series 2020 Bonds reflected no rebatable arbitrage. The interim arbitrage rebate report for the Series 2021A Bonds reflected contingent rebatable arbitrage of \$647,782.87. Ms. Aylett stated that the report will be used for purposes of calculating and anticipating the payment that will need to be made to the Internal Revenue Service in connection with arbitrage profits earned by the District. Ms. Aylett also requested that the bookkeeper keep track of payments that will be owed, listing such information on the bookkeeper's report going forward. Ms. Ray agreed to do so.

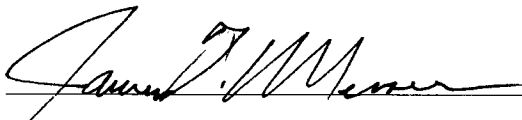
12. There were no developers' reports.

13. There were no hearings on violations of District rules.

14. Director Bud Gessel presented a parks and recreational facilities report, a copy of which is attached. Director Gessel reported that the District recently received the planning award from the Houston-Galveston Area Council and the charter organization of the year award from the Boy Scouts of America organization. He also stated that the dedication ceremony for the new trail will be held on April 17, 2025. Lastly, Director Gessel recommended that the District provide a \$10,000 reward for information on the person who damaged District park property in recent weeks. Director Gessel distributed a flyer to be included in the District's upcoming bill, which the Board approved.

15. There were no rewards for citizen information.

There being no further business to come before the Board, the meeting was adjourned.


Secretary