

TIMBER LANE UTILITY DISTRICT
Minutes of Meeting of Board of Directors
January 9, 2025

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 1904 NapleCHASE Crest Drive, Spring, Harris County, Texas in the District, on January 9, 2025 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President
Robert B. Schenck, Vice President
James F. Messer, Secretary
A.F. “Bud” Gessel, Assistant Secretary
Eric Langstaff, Director

and the following was absent:

None

Also present were Kayla Ray, Mark Ivy, Rae Delk, Monica Pena, Mark Cervantes, Perry Miller, Lt. Juan Flores, Sergeant Juvencio Ramos, Captain Vicente Medina, Sergeant Lindley, Sergeant Brian Norton, Eric O’Brien, Kurt Trauth, Paulette Scott, J.D. Williams, Jennifer B. Seipel, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. Director Langstaff led the recital of the Pledge of Allegiance.
2. There were no public comments.
3. The Board then considered the minutes of the meetings held on December 12, 2024. Upon motion duly made and seconded, the Board unanimously approved the minutes of the meetings as presented.
4. Sergeant Juvencio Ramos presented a law enforcement report, copy attached. The following crime statistics were reported: three burglaries of a habitation, four vehicle thefts, three assaults, 27 calls for family disturbances, 34 alarms, four reported runaways, 13 burglaries of a motor vehicle, 13 other thefts, two sexual assaults, zero juvenile disturbances, 44 suspicious vehicles, zero phone harassments, four thefts of a habitation, zero robberies, eight criminal mischief calls, 56 other disturbances, 23 suspicious persons, and 1,022 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.
5. Monica Pena presented a tax assessor-collector’s report, a copy of which is attached. The District’s 2024 taxes are 66.60% collected as of the date of the report. Two wire transfers and 27 checks were presented for the Board’s review and approval. Upon unanimous vote, the Board approved the tax assessor-collector’s report as presented.

6. The Board discussed 2025 tax exemptions. After some discussion, upon motion duly made and seconded, the Board elected to adopt a 5% residential homestead exemption and a \$45,000 exemption for residents over 65 and/or disabled and adopted resolutions so stating.

7. There was presented the attached Order Levying Additional Penalty for Delinquent Taxes. The order levies a 20% penalty on 2024 delinquent taxes for business personal property on April 1, 2025 and for real property on July 1, 2025. Upon motion duly made, seconded, and unanimously carried, the Order was adopted as presented.

8. The Board then considered an engineer's report, copy attached. Mark Cervantes reported on the status of several District engineering matters. Preparation of the bid documents for the wastewater treatment plant expansion is underway. With regard to the District's wastewater discharge permit, the engineer confirmed that the testing needed in connection with the application for the major permit amendment has been submitted to the TCEQ. As for the Schultz Gulley pedestrian bridge, the engineer reported that the revised plans have been submitted to Harris County Flood Control District and Harris County for approval. Mr. Cervantes stated that the contracts for the recoating of the hike and bike trail around Park Springs detention pond no. 6 have been circulated for execution.

Mr. Cervantes then discussed ongoing construction projects in the District. No pay applications were presented for approval this month.

The engineer also discussed a variety of other matters, including the bidding and commencement of the Treaschwig Road expansion project.

Upon unanimous vote, the Board approved the engineer's report and action items thereon as presented.

9. Kayla Ray presented a bookkeeper's report, a copy of which is attached. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the checks listed thereon.

10. Mark Ivy presented the operator's report, a copy of which is attached. The District served 7,625 active connections. The District's total current billing was \$412,623.79, while total collections were \$479,666.26 for the prior period. The District had 91.17% water accountability. There was one excursion for e coli in the month of November.

Mark Ivy reported on repairs and maintenance performed during the prior month.

Upon unanimous vote, the Board approved the operator's report as presented.

11. Perry Miller presented the report from Champions Hydro-Lawn. He noted that the District's facilities are in good shape.

12. The Board discussed Texas Tax Code Section 26.18 compliance. The attorney advised that pursuant to a law passed several years ago, the District is required to make certain information about the District available on a publicly accessible website. The information includes names and contact information for directors of the District, the current budget and prior two years' budgets, a comparison by dollar amount and percentage of the current budget to the prior year's budget, the current and prior two years' debt service and maintenance tax rates, the proposed current year tax rate, and the current audit. The document will be required to be amended

several times of the year after the adoption of the budget, proposal and levy of the tax rate, and approval of the audit. Since the District has begun a new tax year, the document must be amended. Upon unanimous vote, the Board approved the Tax Code 26.18 compliance document and authorized the attorney to make it available on the District's website as required by law.

13. The Board considered an Order Rescinding Meeting Places Outside District and Designating Additional Meeting Places Outside of District. The attorney stated that her firm has new conference rooms on the 10th floor that may be utilized for District meetings, thus necessitating a revised order. Upon motion duly made, seconded, and unanimously carried, the Board approved the order as presented.

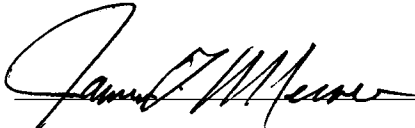
14. There were no developers' reports.

15. There were no hearings on violations of District rules.

16. Director Bud Gessel presented a parks and recreational facilities report, a copy of which is attached. Director Gessel discussed the installation and replacement of several signs at District parks. The Board also authorized the purchase of a new bobcat to replace the one that was stolen, provided that is stored securely at one of the District's plant sites. Lastly, the Board adopted an order that authorizes Director Gessel to file an application for additional trail grants.

17. There were no rewards for citizen information.

There being no further business to come before the Board, the meeting was adjourned.


Secretary