

TIMBER LANE UTILITY DISTRICT
Minutes of Meeting of Board of Directors
September 12, 2024

The Board of Directors ("Board") of Timber Lane Utility District ("District") met at 1904 Naplechase Crest Drive, Spring, Harris County, Texas in the District, on September 12, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President
Robert B. Schenck, Vice President
James F. Messer, Secretary
A.F. "Bud" Gessel, Assistant Secretary
Eric Langstaff, Director

and the following was absent:

None

Also present were Kayla Ray, Mark Ivy, Rae Delk, Monica Pena, Jeff Vogler, Mark Cervantes, Perry Miller, Lt. Juan Flores, Sergeant Juvencio Ramos, Captain Vicente Medina, Sergeant Lindley, Sergeant Brian Norton, Kurt Trauth, Paulette Scott, J.D. Williams, Eric O'Brien, Jennifer B. Seipel, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. Director Langstaff led the recital of the Pledge of Allegiance.
2. There was no public comment.
3. The Board then considered the minutes of the meeting held on August 8, 2024. Upon motion duly made and seconded, the Board unanimously approved the minutes of the meeting as presented.
4. Sergeant Juvencio Ramos presented a law enforcement report, copy attached. The following crime statistics were reported: three burglaries of a habitation, six vehicle thefts, three assaults, 30 calls for family disturbances, 47 alarms, one reported runaway, twelve burglaries of a motor vehicle, 18 other thefts, two sexual assaults, one juvenile disturbance, 95 suspicious vehicles, zero phone harassments, zero thefts of a habitation, zero robberies, six criminal mischief calls, 59 other disturbances, 38 suspicious persons, and 1,285 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.
5. Monica Pena presented a tax assessor-collector's report, a copy of which is attached. The District's 2023 taxes are 98.24% collected as of the date of the report. Two wire transfers and 20 checks were presented for the Board's review and approval. Upon unanimous vote, the Board approved the tax assessor-collector's report as presented.

6. Chase Eastland presented the financial advisor's report. In connection with that report, she presented the Preliminary Official Statement and Notice of Sale with the Board for the proposed Series 2024 bond issue. After review, the Board unanimously approved the Preliminary Official Statement and plan of financing and the attached Resolution Authorizing the Issuance and Distribution of the Preliminary Official Statement, authorized the publication of the Notice of Sale for the 2024 Bonds, and authorized District consultants to take all necessary actions to move forward with the transaction. She noted that the sale currently is scheduled for October 10, 2024, but the schedule may shift depending on the Texas Commission on Environmental Quality's issuance of their approving order.

7. The Board considered District tax rate matters. Chase Eastland presented a financial advisor's report and the Truth-in-Taxation calculations for the District's proposed 2024 tax rate. After a thorough presentation, the Board adopted the attached resolution finding the District to be a "developing district." The District further authorized publication of the 2024 proposed tax rate of \$0.81, with \$0.51 attributable to debt service and \$0.30 attributable to maintenance and operations. A public hearing will be held on the proposed rate at the next regular meeting at the District's regular meeting place.

8. Lori Aylett noted the need to update the Tax Code Section 26.18 and Government Code 2051.202 compliance document, as the Board is considering a new tax rate for 2024. The Board authorized the attorney to update the document as required by law.

9. The Board then considered an engineer's report, copy attached. Mark Cervantes reported on the status of several District engineering matters. The engineer stated that the plans for the wastewater treatment plant expansion have been submitted to the requisite agencies for review, and they are awaiting comments from the Texas Commission on Environmental Quality ("TCEQ"). With regard to the District's wastewater discharge permit, the engineer stated that he is still waiting on technical review comments from the TCEQ. As for the Schultz Gulley pedestrian bridge, the engineer reported that Harris County Flood Control District continues to conduct studies for the new proposed bridge location. Mr. Cervantes also met with representatives from Harris County Precinct No. 3 to discuss plans for the bridge. As for the District's request for use of alternative pressure maintenance, Mr. Cervantes stated that the necessary paperwork has been submitted to the TCEQ, and a response is expected next week.

Mr. Cervantes then discussed ongoing construction projects in the District. He presented and recommended payment of Pay Application No. 16 in the amount of \$152,561.00 to Principal Services for their work in connection with the construction of water plant no. 5.

The engineer presented and recommended payment of Pay Application No. 6 in the amount of \$582,993.55 to McDonald Municipal for their work in connection with the installation of a new generator at lift station no. 1 and storm pump station no. 2.

Mr. Cervantes presented and recommended payment of Pay Application No. 2 in the amount of \$184,015.55 to McDonald Municipal for their work in connection with the installation of a new generator at water plant no. 3.

Mr. Cervantes presented and recommended payment of Pay Application No. 6 in the amount of \$90,829.56 to Compact TX for their work in connection with the hike and bike trails in Breckenridge West.

Mr. Cervantes presented and recommended payment of Pay Application No. 3 and Final in the amount of \$85,959.25 to Insituform Technologies for their work in connection with phase 3 of the District's sanitary sewer rehabilitation project.

The engineer presented and recommended payment of Pay Application No. 1 in the amount of \$85,676.55 to McDonald Municipal for their work in connection with the installation of a generator at the Timber Lane Community Center.

Mr. Cervantes stated that the notice to proceed was issued for phases 4 and 5 of the District's sanitary sewer rehabilitation project.

The engineer also discussed a variety of other matters, including the bidding and commencement of the Treaschwig Road expansion project and the Sandpiper drainage project.

Mr. Cervantes presented information regarding a request for annexation of 23214 Aldine Westfield Road. After some discussion, the Board took no action with respect to the request.

Upon unanimous vote, the Board approved the engineer's report and action items thereon as presented.

10. The Board then considered an Interlocal Agreement with Harris County Flood Control District for use of the District's channels and trails. At the request of the District's attorney, the Board tabled consideration of the agreement, as the county has not yet produced a draft.

11. Kayla Ray presented a bookkeeper's report, a copy of which is attached. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the checks listed thereon.

12. Mark Ivy presented the operator's report, a copy of which is attached. The District served 7,624 active connections. The District's total current billing was \$499,324.35, while total current collections were \$577,509.67. The District had 91.16% water accountability. There were two excursions for e. Coli for the month of July.

Mark Ivy reported on repairs and maintenance performed during the prior month.

Mark Ivy reported on the status of the lead/copper service line inventory. The inventory has been completed and submitted to the Texas Commission on Environmental Quality. Required notifications will be made to customers with lead service lines, galvanized requiring replacement, or unknown service lines in accordance with EPA and TCEQ requirements.

Upon unanimous vote, the Board approved the operator's report as presented.

13. Perry Miller presented the report from Champions Hydro-Lawn. He noted that the District's facilities are in good shape.

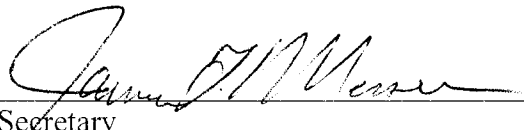
14. There were no developers' reports.

15. There were no hearings on violations of District rules.

16. Director Bud Gessel presented a parks and recreational facilities report, a copy of which is attached. Director Gessel reported that the recent Labor Day parade was well-attended and successful. After that discussion, the Board approved the parks report as presented.

17. There were no rewards for citizen information.

There being no further business to come before the Board, the meeting was adjourned.


Secretary