

**TIMBER LANE UTILITY DISTRICT**  
Minutes of Meeting of Board of Directors  
August 8, 2024

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 1904 NapleCHASE Crest Drive, Spring, Harris County, Texas in the District, on August 8, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President  
Robert B. Schenck, Vice President  
James F. Messer, Secretary  
A.F. “Bud” Gessel, Assistant Secretary  
Eric Langstaff, Director

and the following was absent:

None

Also present were Kayla Ray, Mark Ivy, Rae Delk, Monica Pena, Jeff Vogler, Mark Cervantes, Perry Miller, Jay Anderson, Jay Bennett, Lt. Juan Flores, Sergeant Juvencio Ramos, Captain Vicente Medina, Sergeant Lindley, Sergeant Brian Norton, Kurt Trauth, Paulette Scott, J.D. Williams, Eric O’Brien, Jennifer B. Seipel, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. Director Langstaff led the recital of the Pledge of Allegiance.
2. Under public comment, several residents raised concerns about domestic issues in the District in recent weeks. Captain Medina addressed the residents regarding their concerns. Jay Bennett with Energy By 5 then gave a brief statement on the electricity brokerage services that his company provides.
3. The Board then considered the minutes of the meeting held on July 11, 2024. Upon motion duly made and seconded, the Board unanimously approved the minutes of the meeting as presented.
4. Sergeant Juvencio Ramos presented a law enforcement report, copy attached. The following crime statistics were reported: two burglaries of a habitation, six vehicle thefts, four assaults, 26 calls for family disturbances, 62 alarms, four reported runaways, eight burglaries of a motor vehicle, 11 other thefts, two sexual assaults, one juvenile disturbance, 30 suspicious vehicles, one phone harassment, one theft of a habitation, zero robberies, 17 criminal mischief calls, 53 other disturbances, 44 suspicious persons, and 951 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.

5. The Board considered renewal of its law enforcement contract based upon the terms discussed last month. Upon motion made, seconded, and unanimously carried, the Board approved the contract as presented.

6. Monica Pena presented a tax assessor-collector's report, a copy of which is attached. The District's 2023 taxes are 97.91% collected as of the date of the report. Two wire transfers and 15 checks were presented for the Board's review and approval. Upon unanimous vote, the Board approved the tax assessor-collector's report as presented.

7. The Board then considered an engineer's report, copy attached. Mark Cervantes reported on the status of several District engineering matters. The engineer stated that the plans for the wastewater treatment plant expansion have been submitted to the requisite agencies for review. With regard to the District's wastewater discharge permit, the engineer stated that he is awaiting technical review comments from the TCEQ. As for the Schultz Gulley pedestrian bridge, the engineer reported that Harris County Flood Control District is conducting studies for the new proposed bridge location.

Mr. Cervantes then discussed ongoing construction projects in the District. He presented and recommended payment of Pay Application No. 14 in the amount of \$22,631.00 to Principal Services for their work in connection with the construction of water plant no. 5.

Mr. Cervantes stated that the notice to proceed was issued for phases 4 and 5 of the District's sanitary sewer rehabilitation project.

The engineer also discussed a variety of other matters, including the bidding and commencement of the Treaschwig Road expansion project and the Sandpiper drainage project. Mr. Vogler stated that Segment A-2 of the Treaschwig expansion project is scheduled to bid in August.

Upon unanimous vote, the Board approved the engineer's report and action items thereon as presented.

8. The Board then considered an Interlocal Agreement with Harris County Flood Control District for use of the District's channels and trails. At the request of the District's attorney, the Board tabled consideration of the agreement, as the county has not yet produced a draft.

9. Kayla Ray presented a bookkeeper's report, a copy of which is attached. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the checks listed thereon.

10. Mark Ivy presented the operator's report, a copy of which is attached. The District served 7,624 active connections. The District's total current billing was \$526,899.44, while total current collections were \$439,464.45. The District had 92.16% water accountability. There was one excursion for e. Coli for the month of June.

Mark Ivy reported on repairs and maintenance performed during the prior month.

Upon unanimous vote, the Board approved the operator's report as presented.

11. Jay Anderson presented proposals for electricity to serve the District's facilities. After a lengthy discussion of the electricity industry and his personal experience in it, the Board unanimously approved the proposal he presented for a 48-month contract at the lowest rate he can procure.

12. Perry Miller presented the report from Champions Hydro-Lawn. He noted that the District's facilities are in good shape.

13. There were no developers' reports.

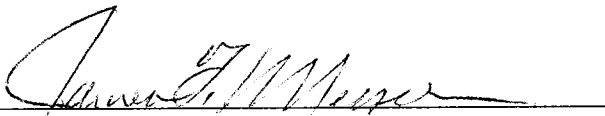
14. There were no hearings on violations of District rules.

15. Director Bud Gessel presented a parks and recreational facilities report, a copy of which is attached. Director Gessel reported that the District has cleared most of the debris from Hurricane Beryl from its park facilities. The Board also discussed the upcoming Labor Day planning meeting and parade. After that discussion, the Board approved the parks report as presented.

16. There were no rewards for citizen information.

17. The Board reviewed the annual maintenance report from Municipal Risk Management Group concerning the District's compliance with federal arbitrage and rebate regulations. The District appeared to be in compliance with all current regulations. The Board also considered a proposal for the engagement of Municipal Risk Management Group to perform the arbitrage reports for several prior bond issues. After some discussion, the Board unanimously approved the proposals as presented.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary