

TIMBER LANE UTILITY DISTRICT
Minutes of Meeting of Board of Directors
July 11, 2024

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 2615 Ciderwood, Spring, Harris County, Texas in the District, on July 11, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President
Robert B. Schenck, Vice President
James F. Messer, Secretary
A.F. “Bud” Gessel, Assistant Secretary
Eric Langstaff, Director

and the following was absent:

None

Also present were Kayla Ray, Mark Ivy, Mark Cervantes, Perry Miller, Lt. Juan Flores, Sergeant Juvencio Ramos, Captain Vicente Medina, Sergeant Lindley, Sergeant Brian Norton, Kurt Trauth, Paulette Scott, J.D. Williams, Eric O’Brien, Joe Perusic, Cindi Langstaff, Terry Dulworth, Perry Miller, Douglas McNeil, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. Director Langstaff led the recital of the Pledge of Allegiance.
2. Under public comment, Paulette Scott and members of the public thanked the District for keeping the water and wastewater facilities functional during Hurricane Beryl.
3. Lori Aylett informed the meeting that Director A.D. “Bud” Gessel was awarded the Leonard Legacy Award at the June 2024 Association of Water Board Directors’ summer conference. The Board and meeting attendees congratulated Director Gessel on his award.
4. The Board then considered the minutes of the meeting held on June 11, 2024. Upon motion duly made and seconded, the Board unanimously approved the minutes of the meeting as presented.
5. Sergeant Juvencio Ramos presented a law enforcement report, copy attached. The following crime statistics were reported: two burglaries of a habitation, six vehicle thefts, three assaults, 33 calls for family disturbances, 45 alarms, three reported runaways, one burglary of a motor vehicle, 17 other thefts, two sexual assault, two juvenile disturbances, 61 suspicious vehicles, zero phone harassments, one theft of a habitation, zero robberies, nine criminal mischief calls, 56 other disturbances, 55 suspicious persons, and 1020 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.

6. The Board reviewed the terms of the District's contract with the Harris County Sheriff's Office. The Board agreed to keep the terms of the contract the same—14 deputies.

7. Due to complications caused by Hurricane Beryl, there was no tax assessor-collector's report presented.

8. The Board then considered an engineer's report, copy attached. Mark Cervantes reported on the status of several District engineering matters. The engineer stated that the plans for the wastewater treatment plant expansion have been submitted to the requisite agencies for review. With regard to the District's wastewater discharge permit, the engineer confirmed that the District is awaiting Texas Commission of Environmental Quality ("TCEQ") technical review comments. As for the generators at the District's lift stations, the engineer informed the Board that generators have been installed and are awaiting startup at Lift Station No. 2 and Lift Station No. 7. Lift Station No. 1 and Storm Pump Station No. 2 are awaiting generator delivery.

Mr. Cervantes then discussed ongoing construction projects in the District. He presented and recommended payment of Pay Application No. 14 in the amount of \$82,221.38 to Principal Services for their work in connection with the construction of water plant no. 5.

Mr. Cervantes presented and recommended payment of Pay Application No. 5 in the amount of \$108,221.00 to Compact TX for their work in connection with the phase 1 of the Breckenridge West hike and bike trails.

The engineer presented and recommended payment of Change Order No. 5 adding a total of \$37,000 to the Breckenridge West hike and bike trails contract due to required adjustments to AT&T conduits.

Upon unanimous vote, the Board approved the engineer's report and action items thereon as presented.

9. Due to complications caused by Hurricane Beryl, there was no written bookkeeper's report presented. The bookkeeper was able to issue checks for payment of certain bills, which the Board approved.

10. Mark Ivy presented the operator's report, a copy of which is attached. The District served 7,624 active connections. The District's total current billing was \$486,060.67, while total current collections were \$529,914.52. The District had 91.70% water accountability. There was one excursion for e. Coli for the month of May due to large rainfall events.

Mark Ivy reported on repairs and maintenance performed during the prior month. He then provided an update on the District's performance during Hurricane Beryl. The District did not experience a loss of water pressure. Lift Stations 1, 2, 7, and 10 do not yet have functioning generators, so service was maintained by use of the portable generators. At the time of the meeting, Lift Stations 2 and 7 were back online. Lastly, Mr. Ivy brought one customer request for a leak adjustment. The Board reviewed the request.

Upon unanimous vote, the Board approved the operator's report as presented and denied the request for leak adjustment.

11. Perry Miller presented the report from Champions Hydro-Lawn. He noted that the District's facilities are in good shape and performed well during Hurricane Beryl.

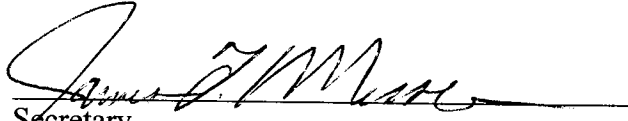
12. There were no developers' reports to be presented.

13. There were no hearings on violations of District rules.

14. Director Bud Gessel presented a parks and recreational facilities report, a copy of which is attached. Director Gessel reported that the District has submitted its final reimbursement claim for the new playground facilities at Liberty Park. Lastly, he listed several upcoming events in the community. After discussion, the Board approved the parks report as presented.

15. There were no rewards for citizen information.

There being no further business to come before the Board, the meeting was adjourned.


Secretary