

TIMBER LANE UTILITY DISTRICT
Minutes of Meeting of Board of Directors
April 11, 2024

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 1904 Naplechase Crest Drive, Spring, Harris County, Texas in the District, on April 11, 2024 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Robert B. Schenck, Vice President
James F. Messer, Secretary
A.F. “Bud” Gessel, Assistant Secretary
Eric Langstaff, Director

and the following was absent:

Daniel M. Meacham, President

Also present were Kayla Ray, Mark Ivy, Rae Delk, Monica Pena, Jeff Vogler, Mark Cervantes, Lt. Juan Flores, Sergeant Juvencio Ramos, Captain Vicente Medina, Sergeant Lindley, Sergeant Brian Norton, Kurt Trauth, Paulette Scott, J.D. Williams, Eric O’Brien, Sarah Sanchez, Jennifer B. Seipel, and Lori G. Aylett.

The Vice President called the meeting to order and declared it open for such business as might properly come before it.

1. Director Langstaff led the recital of the Pledge of Allegiance.
2. Under public comment, Sarah Sanchez approached the Board on behalf of the Timber Lane Tiger Sharks swim team. Ms. Sanchez asked whether the District would consider sponsoring the swim team’s t-shirts, as it has done in the past. Upon motion duly made, seconded, and unanimously carried, the Board approved the sponsorship and required that the Water Smart logo be imprinted on the t-shirts. Ms. Sanchez thanked the Board for their continued support of the swim team program.
3. The Board then considered the minutes of the meetings held on March 13, 2024. Upon motion duly made and seconded, the Board unanimously approved the minutes of the meetings as presented.
4. Sergeant Juvencio Ramos presented a law enforcement report, copy attached. The following crime statistics were reported: three burglaries of a habitation, six vehicle thefts, three assaults, 15 calls for family disturbances, 26 alarms, three reported runaways, nine burglaries of a motor vehicle, 18 other thefts, two sexual assaults, one juvenile disturbance, 44 suspicious vehicles, three phone harassments, one theft of a habitation, zero robberies, six criminal mischief calls, 53 other disturbances, 30 suspicious persons, and 714 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.

5. Monica Pena presented a tax assessor-collector's report, a copy of which is attached. The District's 2023 taxes are 96.20% collected as of the date of the report. Two wire transfers and 35 checks were presented for the Board's review and approval. Upon unanimous vote, the Board approved the tax assessor-collector's report as presented.

6. The Board then considered an engineer's report, copy attached. Mark Cervantes reported on the status of several District engineering matters. Design of the wastewater treatment plant expansion continues. With regard to the District's wastewater discharge permit, the engineer confirmed that the testing needed in connection with the application for the major permit amendment has been submitted to the Texas Commission on Environmental Quality. As for the Schultz Gulley pedestrian bridge, the engineer reported that Harris County Flood Control District is still waiting on the revised geotechnical report. With regard to the Sandpiper Park hike and bike trail, phase II, the engineer presented the Mylar plat for signature by the Board. Mr. Cervantes also stated that his office is preparing the bond application report for the District's upcoming recreational bonds.

Mr. Cervantes then discussed ongoing construction projects in the District. He presented and recommended payment of Pay Application No. 11 in the amount of \$229,555.15 to Principal Services for their work in connection with the construction of water plant no. 5.

Mr. Cervantes presented and recommended payment of Pay Application No. 5 in the amount of \$124,758.00 to McDonald Municipal for their work in connection with the generators for lift station nos. 2 and 7.

The engineer presented and recommended payment of Pay Application No. 2 in the amount of \$27,328.85 and Change Order No. 1 in the amount of \$16,600.00 to Institutorm Technologies for their work in connection with the sanitary sewer rehabilitation phase 3 project.

The engineer also discussed a variety of other matters, including the bidding and commencement of the Treaschwig Road expansion project, the Sandpiper drainage project, and the plans for the Serrano tract. Mr. Cervantes stated that the developer for the Serrano tract finally addressed all of the District's comments on their design plans. He also confirmed that the attorney's office is coordinating the recordation of a water meter easement from the Serrano tract owner subject to confirmation of title.

Upon unanimous vote, the Board approved the engineer's report and action items thereon as presented.

7. Kayla Ray presented a bookkeeper's report, a copy of which is attached. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the checks listed thereon.

8. Mark Ivy presented the operator's report, a copy of which is attached. The District served 7,624 active connections. The District's total current billing was \$430,547.11, while total current collections were \$471,831.62. The District had 92.54% water accountability. There was one excursion for e. Coli for the month of February.

Mark Ivy reported on repairs and maintenance performed during the prior month.

Upon unanimous vote, the Board approved the operator's report as presented.

9. The Board then convened a final public hearing on projects contained in the Park Master Plan. Director Gessel provided additional various park projects and their timelines for completion. Following that presentation, an opportunity for comment was provided. The Board then recessed the hearing and adopted the attached Resolution Adopting Master Plan and List of Property Needs as presented.

10. The Board then considered an Order Authorizing Filing Application for Approval of Texas Commission on Environmental Quality of District's Parks and Recreational Projects and Issuance of Bonds. Following some discussion, upon motion duly made, seconded and unanimously carried, the Board approved the Order as presented, and a copy is attached.

11. Director Gessel presented the report from Champions Hydro-Lawn. He noted that the District's facilities are in good shape.

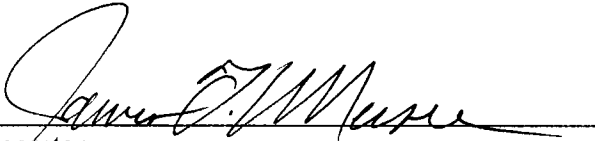
12. There were no developers' reports.

13. There were no hearings on violations of District rules.

14. Director Bud Gessel presented a parks and recreational facilities report, a copy of which is attached. Director Gessel discussed the dedication for the new playground equipment at Liberty Park held last month. Director Gessel also presented pictures of the newly-installed fence separating Herman Little Park from Mr. Kyler Correia's property. Director Gessel provided an update on several scout community service projects. Director Gessel also provided a list of several upcoming events, including National Trails Day on June 1, 2024 and voting periods for the upcoming election season. After some discussion, the Board approved the parks report as presented.

15. There were no rewards for citizen information.

There being no further business to come before the Board, the meeting was adjourned.


Secretary