

TIMBER LANE UTILITY DISTRICT
Minutes of Meeting of Board of Directors
April 14, 2022

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 1904 Naplechase Crest Drive, Spring, Harris County, Texas in the District, on April 14, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President
Robert B. Schenck, Vice President
James F. Messer, Secretary
A.F. “Bud” Gessel, Assistant Secretary
Eric Langstaff, Director

and the following was absent:

None.

Also present were Jeff Vogler, Mark Cervantes, Tammy Carby, Bill Russell, Mike Potter, Kayla Ray, Michelle Giacona, Sergeant Brian Norton, Lt. Juan Flores, Sergeant Juvencio Ramos, Paulette Scott, Eric O’Brien, Sarah Sanchez, Jennifer B. Seipel, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The meeting commenced with a recital of the Pledge of Allegiance.
2. There was no public comment.
3. The Board considered the minutes of the meeting held on March 10, 2022. One change to the minutes was suggested, and upon motion duly made and seconded, the Board unanimously approved the minutes of the meeting as amended.
4. Harris County Precinct No. 4 Sergeant Juvencio Ramos presented a law enforcement report, copy attached. He presented the following crime statistics: three burglaries of a habitation, five vehicle thefts, six assaults, 24 calls for family disturbances, 39 alarms, seven reported runaways, two burglaries of a motor vehicle, twelve other thefts, zero sexual assaults, one juvenile disturbance, 59 suspicious vehicles, two phone harassments, ten thefts of a habitation, zero robberies, six criminal mischief calls, 38 other disturbances, 27 suspicious persons, and 1,327 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.
5. Tammy Carby presented a tax assessor/collector’s report, copy attached. The District’s 2021 taxes are 95.60% collected as of March 31, 2022. There were ten checks and two wire transfers presented for approval. Upon unanimous vote, the Board approved the tax assessor/collector’s report as presented.
6. Lori Aylett presented the financial advisor’s report on behalf of the financial advisor. She noted that the potential refunding opportunity discussed at last month’s

meeting remains not financially feasible. She also discussed the schedule for the sale of the District's Series 2022 bond sale, noting that the financial advisor was preparing the preliminary official statement for review at the May meeting.

7. In connection with that discussion, the Board considered a Resolution Requesting Estimate of Tax Values as of April 15, 2022 needed for the Series 2022 bond sale. Upon unanimous vote, the Board approved the resolution as presented.

8. The Board tabled consideration of the Resolution Authorizing Issuance of Distribution of Preliminary Official Statement for \$15,750,000 Series 2022 Bonds.

9. Jeff Vogler and Mark Cervantes presented the engineer's report, copy attached. As for the wastewater treatment facility expansion project, the engineer reported that design is underway. The engineer also noted that his office has retained Tanny Busbee to assist the District's operator with operations and maintenance of the wastewater treatment plant.

As for the fire tower, the engineer noted that the plans were approved, and he requested \$50,000 to complete the purchase.

In connection with the recoating of Water Plant No. 3, the engineer presented and recommended approval of Pay Application No. 2 in the amount of \$133,200.00 to NG Painting.

As for the motor control center replacement at the water plant, the engineer presented and recommended approval of Pay Application No. 3 in the amount of \$225,189.00 and Change Order No. 2 in the amount of \$7,500.00 to WW Payton.

With regard to Werrington Park, Section 6 utilities, the engineer presented and recommended Board concurrence in the payment of Pay Application No. 8 and Final in the amount of \$22,079.52 to Northtex Construction.

The engineer also discussed with the Board a variety of other pending matters, including the Treaschwig Road expansion project, which he believes will still proceed despite some issues with funding.

After discussion, upon unanimous vote, the Board approved the engineer's report, including all pay applications, as presented.

10. The Board tabled discussion of the Joint Participation Agreement with Harris County related to improvements in Sandpiper Village, as the District's attorney is waiting on a response from the county on the District's comments to the agreement.

11. The Board considered conveyance of a sanitary control easement on District property. The easement will be granted from the District to the District and is needed in conjunction with the next water well. Upon unanimous vote, the Board approved conveyance of the easement.

12. Bill Russell presented a bookkeeper's report, copy attached. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the checks listed thereon.

13. There was no developer's report.

14. Mike Potter presented an operator's report, copy attached. The District served 7,592 connections and had water accountability of 91.85%.

Mr. Potter reported that twenty-five bacteriological samples were taken, and all were acceptable. He noted that the District's wastewater treatment plant experienced one E. Coli violation.

Mr. Potter reported on routine maintenance for the previous month.

There were no requests for payment plans, and Ms. Giacona noted that all other payment plans were being honored.

Upon unanimous vote, the Board approved the operator's report as presented.

15. Perry Miller presented a report on behalf of Champions Hydro-Lawn, noting that most of the District's drainage and detention facilities are in good shape, with there being a few areas of erosion that require repair. He stated that he would bring proposal to next month's meeting.

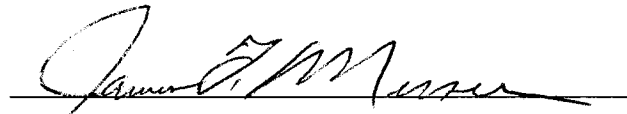
16. There were no hearings on violations of District rules.

17. Director Gessel presented a report on the District's parks and recreational facilities, copy attached. Director Gessel reported on the activities for the month, including the March 25, 2022 dedication of the trail between Herman Little Park and Timber Lane Park. He reported that catfish for the pond are being delivered soon. Lastly, he noted that the stolen trash can lid as reported at last month's meeting was reordered at a cost of \$250, and a reward is pending. Subject to that discussion, the Board approved the parks report as presented.

18. There were no rewards for citizen information.

19. Under pending business, Director Schenck inquired as to whether the Board would be amenable to allowing a town hall meeting at the Timber Lane Community Center, with the topic being the new Harris County Precinct No. 3 boundaries. Precinct No. 3 Commissioner Tom Ramsey is one of the featured speakers. The Board agreed to the event.

There being no further business to come before the Board, the meeting was adjourned.


Secretary