

TIMBER LANE UTILITY DISTRICT
Minutes of Meeting of Board of Directors
May 12, 2022

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 1904 NapleCHASE Crest Drive, Spring, Harris County, Texas in the District, on May 12, 2022 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President
Robert B. Schenck, Vice President
James F. Messer, Secretary
A.F. “Bud” Gessel, Assistant Secretary

and the following was absent:

Eric Langstaff, Director.

Also present were Jeff Vogler, Mark Cervantes, Tammy Carby, Bill Russell, Greg Lentz, Mike Potter, J.Q. Baker, Kayla Ray, Michelle Giacona, Sergeant Brian Norton, Lt. Juan Flores, Sergeant Juvencio Ramos, Paulette Scott, Eric O’Brien, Stephanie Robertson, Roger Robertson, Jennifer B. Seipel, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The meeting commenced with a recital of the Pledge of Allegiance.
2. There was no public comment.
3. The Board considered the minutes of the meeting held on April 14, 2022.

Upon motion duly made and seconded, the Board unanimously approved the minutes of the meeting as presented.

4. Harris County Precinct No. 4 Sergeant Juvencio Ramos presented a law enforcement report, copy attached. He presented the following crime statistics: zero burglaries of a habitation, two vehicle thefts, two assaults, 16 calls for family disturbances, 60 alarms, four reported runaways, four burglaries of a motor vehicle, 25 other thefts, one sexual assault, one juvenile disturbance, 83 suspicious vehicles, zero phone harassments, four thefts of a habitation, one robbery, nine criminal mischief calls, 41 other disturbances, 50 suspicious persons, and 1,255 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.

5. The Board President executed certificates of election indicating that James Messer, Robert Schenck, and Eric Langstaff were elected without opposition, and the Board accepted the certificates of election as presented. The Directors presented their statements of officer, letter of qualifications, and oaths of office. They also completed conflict of interest disclosure statements and received a memorandum regarding completion of required open

meetings and public information act training. Upon unanimous vote, the Board accepted the oaths of office of Directors Messer, Schenck, and Langstaff as presented.

6. The Board then considered the election of officers. The Board voted to maintain the current slate of officers without changes.

7. The attorney noted that, in compliance with Section 26.18 of the Tax Code and Section 2051.202 of the Government Code, the District's online postings will be modified to reflect the re-election of the above-mentioned directors to their new terms.

8. Tammy Carby presented a tax assessor/collector's report, copy attached. The District's 2021 taxes are 96.05% collected as of April 30, 2022. There were ten checks and two wire transfers presented for approval. Upon unanimous vote, the Board approved the tax assessor/collector's report as presented.

9. Greg Lentz presented the financial advisor's report. He noted that the potential refunding opportunity discussed at the March meeting remains not financially feasible.

10. The financial advisor then presented the preliminary official statement and notice of sale with the Board for the proposed Series 2022 bond issue. After review, the Board unanimously approved the preliminary official statement and plan of financing, authorized the publication of the notice of sale for the 2022 bonds, and authorized District consultants to take all necessary actions to move forward with the transaction. He noted that the sale currently is scheduled for June 9, 2022.

11. Jeff Vogler and Mark Cervantes presented the engineer's report, copy attached. As for the wastewater treatment facility expansion project, the engineer reported that design continues.

With respect to water plant no. 5, the final plat has been approved and is ready for signature.

As for the fire tower, the engineer noted that the Federal Aviation Association will not require any lighting to be placed on it.

In connection with the recoating of Water Plant No. 3, the engineer presented and recommended approval of Pay Application No. 3 in the amount of \$157,500.00 to NG Painting.

As for the motor control center replacement at the water plant, the engineer presented and recommended approval of Pay Application No. 4 in the amount of \$161,364.00 to WW Payton.

With regard to the sanitary sewer rehabilitation project at Aldine Westfield and Ciderwood, the engineer presented and recommended approval of Pay Application No. 1 in the amount of \$57,285.00 to Insituform.

The engineer also discussed with the Board a variety of other pending matters, including a request for annexation for a tract along Otto Road. The engineer stated that he was going to meet with the developer to discuss the District's requirements for annexation.

After discussion, upon unanimous vote, the Board approved the engineer's report, including all pay applications, as presented.

12. The attorney noted that no action was required at this time with regard to renewal of the District's stormwater multi-sector permit.

13. The Board tabled discussion of the Joint Participation Agreement with Harris County related to improvements in Sandpiper Village, as the District's attorney is still waiting on a response from the county on the District's comments to the agreement.

14. The Board considered the conveyance of a 3.78-acre District-owned tract to Harris County for the construction of drainage improvements that will serve Lynwood Estates. Upon unanimous vote, the Board approved conveyance of the property pursuant to the terms set forth in the Joint Participation Interlocal Agreement.

15. Bill Russell presented a bookkeeper's report, copy attached. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the checks listed thereon.

16. The Board tabled consideration of a draft budget for the fiscal year ending June 30, 2023,

17. There was no developer's report.

18. Mike Potter presented an operator's report, copy attached. The District served 7,601 connections and had water accountability of 90.79%.

Mr. Potter reported that twenty-five bacteriological samples were taken, and all were acceptable. There were no excursions at the wastewater treatment plant during the reporting month.

Mr. Potter reported on routine maintenance for the previous month.

Upon unanimous vote, the Board approved the operator's report as presented.

19. Perry Miller presented a report on behalf of Champions Hydro-Lawn, noting that most of the District's drainage and detention facilities are in good shape. He stated that the Park Springs easement has been cleared. There are a few areas of erosion that require repair, and he will bring proposals related to those repairs to next month's meeting.

20. There were no hearings on violations of District rules.

21. Director Gessel presented a report on the District's parks and recreational facilities, copy attached. Director Gessel noted that a delivery of fish for the ponds is scheduled for Friday. The bike repair station project has been completed by the Girl Scouts. He is still working with law enforcement regarding a stolen trash can lid and park signage. Subject to that discussion, the Board approved the parks report as presented.

22. There were no rewards for citizen information.

23. Under pending business, Director Meacham presented a request for a donation from the Cypress Creek Flood Control Coalition. After some discussion, the Board

suggested that Director Meacham request that a representative from the coalition attend a meeting and explain their purpose.

24. At 6:55 p.m., the Board entered into executive session to pursuant to Texas Government Code §551.071 to receive advice from legal counsel and pursuant to Texas Government Code §551.074 to discuss duties of a public official. At 7:23 p.m., the Board exited executive session and took no action.

There being no further business to come before the Board, the meeting was adjourned.

Secretary