

TIMBER LANE UTILITY DISTRICT
Minutes of Meeting of Board of Directors
December 10, 2020

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 1904 Naplechase Crest Drive, Spring, Harris County, Texas in the District, on December 10, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President
Robert B. Schenck, Vice President
James F. Messer, Secretary
A. F. “Bud” Gessel, Assistant Secretary
B. Eric Langstaff, Director

and the following was absent:

None.

Also present were Jeff Vogler, Mark Cervantes, Tammy Carby, Bill Russell, Mike Potter, Paulette Scott, Kayla Ray, Perry Miller, Chad Hall, Sergeant Brian Norton, Captain Vicente Medina, Lt. Juan Flores, Jennifer B. Seipel, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The meeting commenced with a recital of the Pledge of Allegiance.
2. There were no public comments.
3. The Board considered the minutes of the meetings held on November 12, 2020. Upon motion duly made and seconded, the Board unanimously approved the minutes of the meeting as presented.
4. Harris County Precinct No. 4 Sergeant Juan Flores presented a law enforcement report, copy attached. He presented the following crime statistics: three burglaries of a habitation, six vehicle thefts, zero assaults, 31 calls for family disturbances, 26 alarms, two reported runaways, six burglaries of a motor vehicle, seven other thefts, one sexual assault, one juvenile disturbance, 83 suspicious vehicles, six phone harassments, five thefts of a habitation, one robbery, eleven criminal mischief calls, 102 other disturbances, 32 suspicious persons, and 1,201 other calls. Upon unanimous vote, the Board approved the law enforcement report as presented.
5. Tammy Carby presented a tax assessor/collector’s report, copy attached. The District’s 2019 taxes are 99% collected, and the District’s 2020 taxes are 4% collected. There were eight checks presented for the Board’s approval. Ms. Carby discussed the tax roll

and tax delinquencies in some detail. Upon unanimous vote, the Board approved the tax assessor/collector's report as presented.

6. The Board considered renewal of the District's insurance policies. Ms. Aylett noted that the proposed premium represents a 6.8586% increase. After a brief review and discussion, upon motion duly made and seconded, the Board unanimously approved renewal of the District's insurance policies as presented.

7. Lori Aylett reported that pursuant to Texas law, all entities with the power of eminent domain must annually submit certain information to the Texas Comptroller. The District will be required to submit not later than February 1st of each year a report containing records and other information needed for the Controller's eminent domain database, including the following: (i) name, (ii) address and public contact information, (iii) the name of a representative and their contact information, (iv) the type of entity, (v) each provision of law that grants the District eminent domain authority, (vi) the focus or scope of eminent domain authority, (vii) the earliest date on which the District had the authority to exercise eminent domain, (viii) the District's taxpayer identification number, if any, (ix) whether the District exercised its eminent domain authority in the preceding calendar year by filing a condemnation petition, and (x) the District's website address or, if it does not have one, the contact information to enable a member of the public to obtain information from the District. The attorney requested that the Board authorize her office to file the annual report with the Texas State Comptroller not later than the February 1, 2021 deadline. Upon unanimous vote, the Board authorized the attorney to make the submission as required by law.

8. Jeff Vogler and Mark Cervantes presented the engineer's report, copy attached. With regard to Werrington Park, Section 6, the engineer noted that bids are due on December 11, 2020.

With regard to the trail between the pedestrian bridge and the UPRR tract, the engineer presented bids and recommended award of the contract to Division III in the amount of \$205,847.50.

As for the trails between the Hardy Toll Road and Herman Little Park, the engineer noted that construction is slated to begin in January.

Turning to District plant projects, the engineer presented for execution the contracts for the recoating of water plant nos. 1, 2, and 4 with CFG Industries, LLC in the amount of \$382,800.00.

With regard to the Veteran's Memorial at the Timber Lane Community Center, the engineer reported that construction is underway.

With regard to the Cypress Creek Park trail from the Cypress Creek Bridge to the Cypress Creek pedestrian bridge, the engineer presented and recommended payment of Pay Application No. 5 in the amount of \$43,636.50 to Division III.

As for Breckenridge West, Section 6, the engineer presented Pay Application No. 4 in the amount of \$72,769.30 to Dimas and recommended concurrence in its payment by the developer.

As for Breckenridge West, Section 8, the engineer presented Pay Application No. 2 in the amount of \$76,411.97 to Dimas and recommended concurrence in its payment by the developer.

As for Breckenridge West, Section 10, the engineer presented and recommended Board concurrence in its payment by the developer of Pay Application No. 2 in the amount of \$272,216.70 to Cross-Tex.

After discussion, upon unanimous vote, the Board approved the engineer's report as presented.

9. The engineer then presented a cost summary related to the projects to be funded using the bond authorization to be sought by the District in an upcoming bond election. The Board also discussed whether it should call the election in May or November. After that discussion, the Board requested that an order calling a May bond election be placed on the January agenda.

10. Bill Russell presented a bookkeeper's report, copy attached. Upon unanimous vote, the Board approved the bookkeeper's report as presented and authorized payment of the checks listed thereon.

11. Under developer's reports, Stephen Flores with D.R. Horton provided an update on the status of sales in Breckenridge West.

12. Mike Potter presented an operator's report, copy attached. The District served 6,733 connections and had water accountability of 90.97%.

Mike Potter reported that twenty bacteriological samples were taken, and all were acceptable. Mr. Potter reported on routine maintenance at all water plants and facilities. Mr. Potter noted that there were no E. Coli violations at the District's wastewater treatment plant.

Upon unanimous vote, the Board approved the operator's report as presented.

13. Perry Miller with Champions Hydro-Lawn then provided an update on the District's detention ponds, noting that everything is in good condition.

14. There were no hearings on violations of District rules and damage to District property.

15. Director Gessel presented a report on the District's parks and recreational facilities, copy attached. The Board discussed the scheduling of the dedication ceremony for the Timber Lane Community Center, with the hope that it would be held in February. Director Gessel also reported that 130 families were fed through a recent food drive that utilized District park facilities for a staging area.

16. There were no Eagle Scout projects for the Board's consideration.

17. There were no rewards for citizen information.

There being no further business to come before the Board, the meeting was adjourned.

Secretary