

TIMBER LANE UTILITY DISTRICT
Minutes of Special Meeting of Board of Directors
October 29, 2020

The Board of Directors (“Board”) of Timber Lane Utility District (“District”) met at 1904 Naplechase Crest Drive, Spring, Harris County, Texas in the District, on October 29, 2020 in accordance with the duly posted notice of the meeting, with a quorum of Directors present, as follows:

Daniel M. Meacham, President
Robert B. Schenck, Vice President
James F. Messer, Secretary
A. F. “Bud” Gessel, Assistant Secretary.
Eric Langstaff, Director

and the following was absent:

None.

Also present were Bill Russell, Jeff Vogler, Josh Rambo, Genene Gordon, Jennifer B. Seipel, and Lori G. Aylett.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. There were no public comments.
2. Josh Rambo gave an audit report for the fiscal year ended June 30, 2020. The auditor noted that his firm was issuing an unmodified or “clean” opinion; in other words, the financial statements present fairly, in all material respects, the respective financial position of the District’s funds and governmental activities. The Board reviewed the audit in some detail. Upon unanimous vote, the Board approved the audit of the District’s books and records for the fiscal year ended June 30, 2020 and authorized its filing, as required by law.
3. There was presented the attached Resolution Affirming Review of Investment Policy, Strategies and Objectives. The attorney noted that pursuant to the Public Funds Investment Act, the District is annually required to review its investment policy to assure its compliance with Texas law. The attorney recommended no revisions at this time to the investment policy, and the auditor's report noted no deficiencies with respect to how the District's investments are handled. Upon unanimous vote, the Board adopted the resolution as presented.
4. The Board noted the necessity to authorize preparation of continuing disclosure documents. The attorney noted that the District is required by federal securities law to update certain financial information that would be of interest to bondholders of the District. Upon unanimous vote, the Board authorized the financial advisor to prepare and file the necessary continuing disclosure.

5. The Board considered review of the District's investments for compliance with Senate Bill 253. The attorney reminded the Board that Senate Bill 253 prohibits the District from investing with entities that support terrorist organizations. The District's investment officer, Bill Russell, confirmed that he periodically reviews a list of such entities that is prepared by the Texas Comptroller of Public Accounts and made available on their website and confirmed that the District's investments are in compliance with the law.

6. Lori Aylett noted the need to update the Tax Code Section 26.18 compliance document, as the Board has approved its audit for the fiscal year that ended on June 30, 2020. The Board authorized the attorney to update the document as required by law.

7. Jeff Vogler approved the Board regarding a request for a fiber optics cable easement across District property for the benefit of Union Pacific Railroad Company. After some discussion about the terms of the easement, which had not been provided to the District, and its effect on the District's property, the Board requested the engineer to obtain additional information in order to make a decision about the matter.

8. Jeff Vogler then approached the Board regarding the District's acceptance of two drainage reserves within Highland Glen. After some discussion, the Board unanimously approved acceptance of those reserves.

9. Lori Aylett provided an update on the status of the sale of the Series 2020A Refunding Bonds. She noted that the sale proceeded last week as anticipated, and the Board was able to achieve a net present value savings of 6.74%, which well exceeded the 4.5% parameter previously established by the Board. The Board expressed their satisfaction with such result.

There being no further business to come before the Board, the meeting was adjourned.

Secretary